

## **Essential website contact information to keep safe and to hand**

Retaining a list of key contact and login details is an important part of a disaster recovery plan. It enables you to quickly contact key providers and address any issues that may arise promptly.

We recommend using a service such as LastPass or 1Password to securely store this important information in the cloud, giving you easy access to important contact & login information wherever you are.



## Website hosting contact

Company name

Website address

Contact telephone number

Support email address

URL to support ticketing

Operating hours

## Website hosting portal

Login URL

Username

Password

## Email hosting contact

Company name

Website address

Contact telephone number

Support email address

URL to support ticketing

Operating hours

## Email login For example Office365 or GSuite

Login URL

Username

Password

## Domain provider contact

Company name

Website address

Contact telephone number

Support email address

URL to support ticketing

Operating hours

## Domain login

Login URL

Username

Password

## Website admin access Admin access to your website

Website URL

Username

Password

## Website developer contact

Company name

Contact name

Website address

Contact telephone number

Support email address

URL to support ticketing

Operating hours

**Website maintenance contact**

Tick if same as above

**Company name**

**Contact name**

**Website address**

**Contact telephone number**

**Support email address**

**URL to support ticketing**

**Operating hours**

# Talk to a website agency that gets marketing

Kicking Pixels is a Sydney website agency specialising in conversion rate optimisation for businesses looking for growth from their websites.

## Address

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## Phone

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## The Web

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